

Bylaws of Chapter Nu Delta

of

Alpha Gamma Delta

Georgia College and State University

2025

Article I—Governing Documents

The governing documents of Nu Delta Chapter of Alpha Gamma Delta Fraternity shall be:

- A. The Governing Documents of Alpha Gamma Delta, as defined in Standing Rule 1 of the *Alpha Gamma Delta Constitution and Standing Rules*.

- B. Chapter documents listed below:
 1. Chapter Bylaws
 2. Activity Recognition System
 3. Code of Standards
 4. House Rules
 5. Academic Excellence Rules
 6. Annual Notice of Member Financial Obligations
 7. Chapter/HA or FHC Housing Agreement
 8. Resident Member Agreement

Article II—Good Standing (Individual Member)

- A. A member must meet the following criteria to be in Good Standing:
 1. Be a current full-time student as defined by the academic institution as carrying a credit hour load of 12 hours.
 2. Attain a 2.5 GPA on a 4.0 scale (or the equivalent) for the previous term, based upon completion of a full-time credit hour load.
 3. Be current with all financial obligations.
 4. Attain the minimum Activity Recognition System points.

- B. A member in Good Standing has all the rights and privileges of membership.
 1. Has voice or vote in any chapter matters.

2. Has voice or vote in Membership Selection.
 3. Is eligible to be elected or appointed to an office.
 4. Is eligible to remain in an officer position.
 5. Is eligible to hold a position as committee chair.
 6. Is eligible to be assigned a big sis/little sis.
- C. A member not in Good Standing does not have any of the rights and privileges listed above. Exceptions must be first requested and receive approval from Executive Council followed by approval from the Chapter Development Manager where applicable.

Article III—Academic Requirements

A. Grade Point Scale

1. The grade point scale utilized for all GPA requirements is based on a 4.0 scale with an A equaling 4.0.

B. Pledging

1. The grade point average required for pledging shall be at least a 2.5 on a 4.0 scale (or equivalent).
2. High school grades are based on high school graduation grade point average if no college or university grades are available.
3. College grade point average must be based on a full-time credit hour load as defined by the academic institution, which is 12 credit hours.

C. Initiation

1. When Initiation is scheduled prior to the end of the term of pledging, the grade point average required shall be the same as the grade point average held at the time the woman pledged.
2. When Initiation is scheduled after the end of the term, the grade point average required for Initiation shall be 2.5 on a 4.0 scale (or the equivalent), based on a full-time credit hour load, 12 credit hours.

D. Affiliation

1. A member of another chapter of Alpha Gamma Delta who wishes to affiliate with this chapter must submit proof that her grade point average on leaving her original chapter was at least that required for Good Standing.

E. Parents' Letter

The Vice President–Academic Excellence shall send the official Academic Excellence Letter to Parents, complete with comparative information, no later than March 31 of each year. The average of the individual initiated member or new member shall not be included in this letter.

Article IV—Finance

A. Fiscal Year

The fiscal year shall be from July 1 to June 30.

B. Review of Financial Records

The annual review of the chapter's financial records shall be ordered by the Chapter Advisor to take place at the end of the fiscal year and to be completed by the established deadline set forth in the Good Standing requirements. For clarification of the chapter's financial situation at the time of installation of officers, the Chapter Advisor may arrange for a special review at that time.

C. Payments to the Chapter

1. The New Member Fee should be paid prior to the Pledge Service.
2. The Initiation Fee must be paid prior to the Initiation Service.
3. Full cost of the Badge Lifetime Leasehold must be paid immediately when invoiced to the member on Re: Member.
4. Collegiate member and new member dues shall be due and payable no later than 10 days following the billing cycle posting on Re: Member during the academic year.
5. House bills shall be payable no later than 10 days following the billing cycle posting on Re: Member during the academic year. House bills include payments for Parlor Fee and Storage Unit Fee.
6. Property Support shall be payable at the time of Initiation unless modified by D.3. below.
7. Payments to the chapter shall be made through the member's Re: Member account via electronic draft (preferred) or credit card. Should a member pay with a paper check/cheque and it is refused for payment by the bank, the member will be charged for any bank fees incurred by the chapter.
8. Reimbursement payments to cover the amount of a refused check/cheque and resulting fees will be required by electronic draft or credit card through the member's Re: Member account.

D. Fees and Dues

1. New Member Fee

- a. The amount of the New Member Fee shall match the total New Member Fee in the chapter budget.
- b. The New Member Fee contains budgeted costs that are allocated for:
 - i. International Fraternity New Member Fee
 - ii. Chapter Operating Fund

- iii. Reserve Fund
 - iv. Property Support Fee -Installment payment
2. Initiation Fee
- a. The amount of the Initiation Fee shall match the total Initiation Fee in the chapter budget.
 - b. The Initiation Fee contains budgeted costs that are allocated as follows:
 - i. International Fraternity Initiation Fee
 - ii. Property Support Fee payment
 - iii. Chapter Operating Fund
 - iv. Reserve Fund
3. Property Support Fee
- a. Each initiate is required to pay a Property Support Fee to the chapter in support of the house association or Fraternity Housing Corporation.
 - b. Full payment of Property Support shall be payable by the chapter to the Fraternity Housing Corporation or the house association (whichever is applicable) no later than two weeks following Initiation.
 - c. Full payment by the initiate to the chapter is due upon Initiation.
4. The Badge Lifetime Leasehold Fee must be paid immediately when invoiced to the member on Re: Member.
5. Collegiate Member and New Member Dues
- a. The chapter's dues shall **never be lower than the average** amount charged by the other women's fraternities on campus.
 - b. The dues shall be paid per month.
 - c. The dues shall be allocated as follows:
 - i. Chapter Operating Fund (*Required*)
 - ii. Reserve Fund
6. House Bills
- a. Room and Board
 - i. Room and/or Board shall be paid by all members and new members who have signed an agreement to live in the chapter housing.
 - ii. The amount of house bills for Room and/or Board shall be determined by House Department annual expenditures in the chapter's budget.
 - b. Parlor Fee
 - i. A Parlor Fee shall be paid by all collegiate members and new members who have not signed an agreement to live in the chapter housing in exchange for use of the chapter facility.

- ii. The amount of the Parlor Fee shall be included in the chapter's budget.
 - iii. When the chapter housing is not full, even though the membership is large enough to have accomplished this, those eligible members and new members living outside of the chapter housing shall have an empty bed fee Parlor Fee assessment such as to compensate for the Room and Board of those empty spaces plus a reasonable service charge for the additional bookkeeping.
- c. Empty Bed Fee
- i. When residential spaces remain vacant despite the number of members, all initiated members living elsewhere (except the exemptions listed in Article XI.B.) will be subject to pay Empty Bed Fees.
 - ii. The cost of Empty Bed Fees per live-out member will be calculated as follows: (Cost of Room and Board) x (Number of Empty Beds) / (Initiated members - live-in members - exempted members).
 - iii. Empty Bed Fees shall be charged by the month
- d. Deposit Fees. The chapter (or Fraternity Housing Corporation if applicable) will collect a room/key/fob deposit and a housing deposit from each member who has signed an agreement to live in the chapter housing.
- E. Personal Expenses
- 1. Individual purchases will be placed on a member's or new member's Re: Member account and will be billed according to Re: Member's terms and conditions.
 - 2. Additional fees for social events will be placed on a member's or new member's Re: Member account and will be billed according to Re: Member's terms and conditions.
 - 3. The chapter may levy fines against members or new members. Fines will be placed on the member's or new member's Re: Member account and will be billed according to terms and conditions.
- F. Chapter Funds
- 1. Surplus Funds. Funds in the chapter's checking account at the end of each fiscal year that are in excess of the amount needed to operate until the first dues are paid in the first term of the new academic year shall be allocated in the following ways:
 - Reserve Fund: 100%
 - 2. Chapter Operating Fund. The sources of the chapter Operating Fund shall be:
 - New Member Fees
 - Initiation Fees
 - Collegiate member and new member dues
 - 3. Reserve Fund. The sources of the Reserve Fund shall be:

New Member Fees
Initiation Fees
Collegiate member and new member dues
100% percent of surplus funds at the fiscal year-end

G. House Association - Not Applicable

H. Fraternity Housing Corporation

The source(s) of the Fraternity Housing Corporation funding shall be:

Room and/or Board Fees
Parlor Fees
Empty Bed Fees
Property Support Fees

I. Inactive Membership Status

1. The maximum allowable number of inactive members per term is 8.
2. The member must pay the portion of chapter dues allocated to International Fees and Dues and Property Support and/or Reserve Fund if applicable. The member may also be charged for any individual chapter dues or fees by the university.

Article V—Purchases

A. Authorization

1. Each purchase within an individual officer's budget shall be authorized according to the Payment Request Voucher procedures before a member or new member shall purchase or charge goods or services in the name of the chapter.
2. Unauthorized purchases shall not be reimbursed by the chapter. The cost must be borne by the member or new member making the purchase.

B. Contracts

1. Any contract procuring goods or services for the chapter negotiated by an individual officer for the chapter shall be presented unsigned to the EPG committee (or Executive Council if the contract is not connected to an event) for review. Local legal counsel may be obtained for reviewing the contract prior to signing.
2. All contracts shall be signed by the planning officer and a collegiate Executive Council officer after being reviewed by the EPG Committee (or Executive Council if the contract is not connected to an event) and shall be signed with the name of the officers followed by "on behalf of the Nu Delta Chapter of Alpha Gamma Delta."

3. Any contract not reviewed and approved in compliance with the prescribed procedures shall become the total responsibility of the individual officer(s) who signed.

Article VI—Officer Election

- A. Officer elections and appointments must be held by mid-December.
- B. The chapter shall follow the election and appointment procedure listed in the *Collegiate Leadership Manual*.
- C. An officer that does not fulfill her duties as delineated in her officer team handbook shall be removed from office.
- D. Vacancies shall be filled following the procedure listed in the *Collegiate Leadership Manual*.

Article VII—Attendance

- A. Membership Meetings: Chapter and/or New Member Meetings
 1. Alpha Gamma Delta requires attendance of members at the following membership meetings:
 - Chapter Business meetings
 - Chapter Program meeting
 - New Member Experience meetings (*Embark*)
 - Member Experience meetings for Sophomores and Juniors (*Elevate*)
 - Member Experience meetings for Seniors (*Engage*)
 - Selected target group programs, as described in the *Member Experience Team Handbook*, as required for the specific targeted audience.
 2. Each initiated member and new member shall make every effort to attend required chapter or new member meetings and chapter programs.
 3. Work schedules shall be arranged to allow attendance at chapter and/or new member meetings; study for tests and work on assignments shall be scheduled at times other than during meetings.
 4. Classes shall be arranged to allow attendance at chapter and/or new member meetings.
 - a. An exception may be made for a class that is a prerequisite or major requirement which is not offered at another time.
 - b. The request for an exception shall be submitted to Executive Council in writing.
- B. Required Fraternity Events
 1. Alpha Gamma Delta **requires** attendance for the following Fraternity events:
 - a. Each event during Primary Recruitment
 - b. Each day of Recruitment Workshops
 - c. Each day of Recruitment Training School
 - d. Each day of Spirit Week
 - e. Pledge Service(s)
 - f. Initiation Service(s)
 - g. Feast of Roses

- h. International Reunion Day
- i. Officer Training
- j. Executive Council Workshop

2. Unexcused absences shall be penalized by a fine per event.

C. Officer Meetings. Alpha Gamma Delta requires officers to attend the following meetings:

- 1. Executive Council officers shall attend all Executive Council meetings.
- 2. All Executive Council officers shall attend Officer Board meetings and applicable team and committee meetings.
- 3. All Directors shall attend applicable team and committee meetings.
- 4. Reports must be submitted prior to the meeting to the Chapter President, Chapter Advisor or team leader if an officer will be absent for the scheduled meeting.
- 5. Unexcused absences shall be penalized by a fine per meeting.
- 6. Continued officer absences from required officer meetings may result in removal from office.

D. Required Chapter Events

- 1. The chapter requires attendance at the following chapter events:
 - a. Chapter's Signature Philanthropy event
 - b. Sisterhood Retreat
 - c. Continuous Open Bidding events
 - d. Bid Day
 - e. Monthly Sisterhood Events
 - f. Big/Little Reveal
 - g. Greek Weekend Events
 - h. Homecoming Events
 - i. Other events voted on and approved by Executive Council and ratified by the chapter with a two-week notice.

2. Unexcused absences shall be penalized by a fine per event.

E. Excused Absence

- 1. An absence may be excused by Executive Council for a valid reason.
- 2. An absence shall be explained to Executive Council, in writing, via the Vice President-Administration at least three days prior to the event.
- 3. Valid reasons for excused absences shall be:
 - a. Serious illness or death in the immediate family
 - b. Serious illness of the member or new member

- c. Representing the college or university officially
- d. Meetings, examinations or interviews for future secondary programs of study with the confirmation of supporting documentation
- e. Future employment/internship interview(s) with the confirmation of supporting documentation
- f. Previously contracted employment that cannot be rescheduled
- g. Study excuse: Two excuses shall be allowed per academic term. Study excuses may only be used for chapter and/or new member meetings for study purposes.
- h. Personal absence: One personal absence shall be allowed per academic term. A personal absence may only be used for a required Fraternity event or required chapter event. A personal absence must be for a legitimate reason and approved by the Excuse Note Committee or Executive Council.
- i. One Sisterhood Excuse shall be allowed per academic term. This may be used for mandatory sisterhood events only and must be approved by the Excuse Note Committee.
- j. For any mandatory events, no more than 10% of the chapter can be excused from the event. For any event, the first 10% of the membership to submit excuses to the Excuse Note Committee may be excused. After the 10% has been met, no other members will be excused from the event. The 10% does not include excuse reasons outlined in section E. 3, and class meeting time.

F. Notice

Notice of the time, date and place of a required Fraternity event or a required chapter event shall be posted at least two weeks prior to the date of the event.

G. Responsibility of Absent Collegiate Member or New Member

A collegiate member or new member who is absent from a meeting, required Fraternity event or required chapter event shall be responsible for informing herself concerning what took place. Lack of knowledge shall not be an acceptable excuse for non-participation in events planned, duties assigned or responsibilities to be fulfilled.

Article VIII—Fines/Penalties

A. Fines may be monetary or non-monetary.

- 1. Specific dollar amounts of fines will be listed on the Annual Notice of Member Finance Obligations available to each member/new member.
- 2. A list of non-monetary fines (if applicable) will be attached to the Annual Notice of Member Finance Obligations available to each member/new member.

B. Non-payment of Dues, Fines and/or House Bills

1. Unless a promissory note has been negotiated and signed with the Vice President–Finance or Finance Team Advisor, a bill unpaid by the due date shall be subject to a one-time two percent fine assessed by Re: Member.
2. Continued non-payment of fines, dues or house bills shall result in a Change in Membership Status action and possibly the engagement of a collection agency.

C. Unexcused Absences

1. There shall be a fine for an unexcused absence from the following Fraternity events:
 - a. Each event during Primary Recruitment
 - b. Each day of Recruitment Workshops
 - c. Each day of Recruitment Training School
 - d. Each day of Polish Week
 - e. Pledge Service(s)
 - f. Initiation Service(s)
 - g. Feast of Roses
 - h. International Reunion Day
 - i. Officer Training
 - j. Executive Council Workshop
2. There shall be a fine for an unexcused absence from required chapter events:
 - a. Membership meetings
 - b. Officer meetings
 - c. Each Continuous Open Bidding recruitment activity which has been voted to be a required chapter event.
 - d. All other required chapter events

D. Activity Recognition System Points

A member must complete the required Activity Points for the Fall term at least two days prior to Semi Formal, or two days prior to Formal in the Spring term. Failure to do so will result in the member being ineligible to attend the event for that term. There shall be a fine for not attaining the required activity recognition point per term.

E. House Duty Fines

There shall be a fine for not completing house duties/housekeeping duties within the assigned time frame as listed in the chapter's House Rules.

F. Payment of Fines

1. A member or new member shall be notified promptly by a member of the Finance Team that a fine has been imposed.

2. All monetary fines will be added to the members Re: Member account and invoiced to the member.
3. Monetary fines are due and payable no later than one week following the billing cycle posting on Re: Member.
4. Unpaid fines shall be considered as accounts receivable and shall be handled as such by the Vice President–Finance.
5. Fines can be resolved through the Fine Work off Policy as directed by the VP - Finance.

Article IX—Awards

A. Presentation

1. An achievement event shall be held at least annually for the purpose of presenting academic, philanthropy and activity awards.
2. The Vice President–Event Planning shall be responsible for planning and hosting this event with assistance from the Vice President–Academic Excellence, Vice President–Campus Relations and Vice President–Philanthropy.

B. Awards and Criteria

1. New Member Academic Award - An award shall be presented to the member pledged since the last awards event who has achieved the highest grade point average during the period she was a new member.
2. Academic Awards - Individual awards shall be presented to the sophomore, junior, and senior members who have achieved the highest grade point average since the last award event.
3. Academic Improvement Awards - Individual awards shall be given to the sophomore, junior and senior members who have shown the most improvement in their grade point average or the highest percentage of improvement since the last award event.
4. Senior Academic Achievement Award - An award shall be presented to the senior who has attained the highest cumulative grade point average.
5. Philanthropy Awards - Individual awards shall be given to the new member, sophomore, junior, and senior members who have made the greatest philanthropic contribution since the last awards event.
6. Community Service Award - An award shall be given to the member who has contributed the most community services.
7. Activities and Leadership Awards - Individual awards shall be given to the new member, sophomore, junior, and senior members who have made the greatest contribution in activities and leadership since the last award event.
8. Senior Leadership/Activities Achievement Award - An award shall be presented to the senior who has made the greatest contribution in activities and leadership during her college or university enrollment.

C. Budget

A specific amount sufficient to cover the cost of purchasing and/or engraving of these awards shall be budgeted annually.

Article X—Membership/Recruitment

A. Diversity, Equity and Inclusion

1. Nondiscrimination

- a. The Chapter shall not discriminate based on race, ethnicity, age, religious affiliation, color, creed, national origin, sexual orientation, marital status, disability or other characteristics protected by applicable laws.
- b. Individuals who live and identify as women on a daily basis may be considered for membership.
 - i. In the U.S., social fraternities and sororities are permitted by federal law to select members by gender.
 - ii. In Canada, a woman's fraternity is allowed to select members by gender as a Special Interest Organization under the applicable federal and provincial Human Rights Act and Codes.

2. Policy Compliance

Adherence to the nondiscrimination policy is required and is applicable to all chapter governing operations, policies, practices, activities, actions and housing undertaken by the chapter and its members.

B. Recruitment Information

The chapter shall endeavor to obtain a Recruitment Information Form on each potential new member.

C. Recruitment Events

In accordance with National Panhellenic Conference recommendations, alcoholic beverages and men shall never be included in any form at any recruitment activity or contact, either formal or informal.

D. Recruitment Counselors- Pi Chis

When the chapter is below chapter total, only the minimum number of members required by Panhellenic may be released to serve as Recruitment Counselors.

1. Chapter officers, except for the Vice President of Campus Relations may not serve as Recruitment Counselors.
2. Members seeking to apply for a Recruitment Counselor position must obtain approval from the Executive Council before submitting an application.
3. Priority to be released to serve as a Recruitment Counselor will be based upon:
 - Initiation order

- Academic class rank
- Number of years participated in Primary Recruitment
- Activity points
- Being in Good Standing at the time of the application

Article XI—Housing Occupancy

A. Requirements

1. Housing requirements for members
 - a. Every member shall be required to live in the chapter housing unless the number of members exceeds the maximum capacity of the facility, or the campus requirements dictate otherwise.
 - b. The capacity of the chapter housing is 20.
 - c. Every member is required to fulfill her housing obligation.
 - d. A Change in Membership Status may be necessary for members who refuse to meet their housing obligations.
2. Housing requirements for chapter officers
 - a. The following officers are required to live in the chapter facility:
 - Chapter President
 - Vice President–Finance
 - Director of Property
 - Vice president- Chapter Wellness
 - Vice President- New Member Experience
 - b. Officers/Directors not residing in the facility are required to hold office hours at the facility as required in section C.1. below.
3. Housing capacity
 - a. The capacity of the chapter housing is 20.
 - b. The chapter house shall be filled to maximum capacity every year.
 - c. **Only** when chapter housing is filled to capacity may members live elsewhere (except exemptions listed in Article XI.B.).
 - d. If there are more spaces than members, all members except the exemptions listed in Article XI.B. are required to live in the chapter facility.
4. Live-In Order
 - a. Required Live-In Order:

The order in which members are required to live in the chapter house is (except exemptions listed in Article XI.B.):

 1. Required officers
 2. Reverse Initiation order

- b. New members may live in the chapter housing in order of school classification when there is space available.
- c. Once the residential spaces are filled, the remaining members will need to reside elsewhere.
- d. All persons residing in the chapter house (except the House Director) must be registered students at Georgia College & State University.
- e. No alumna shall live in the chapter facility without written permission from the Chapter Development Manager. A letter requesting permission is to be sent by the Chapter Advisor to Chapter Development Manager.

B. Exemptions to Live-In Requirement

1. Unless serving as an officer that is required to live in the facility, a member shall be exempt from her housing obligation only for the below listed reasons. The member must provide Executive Council with the appropriate documentation to verify the reason for exemption.
 - a. Member lives at home with her parents, legal guardians or spouse.
 - b. Member works for room and board as a Resident Advisor/Counselor.
 - c. Member lives in a residence purchased by her parents **prior** to her recruitment specifically for the member to live in while she is in school.
 - d. Member is on a practicum or a specific course of study which requires residence in specific facilities or away from the campus location.
 - e. Member requires an accessibility accommodation that cannot be met.
2. Extenuating circumstances will be considered by Executive Council only when supporting documentation is presented for consideration and the vacancy can be filled.
3. Exemptions shall not be granted for:
 - a. A member who signed a lease to live elsewhere prior to the chapter's Resident Agreement signing date.
 - b. A certain classification or group of members (e.g., all seniors) based on their group status.

C. Requirements for Members and New Members Living out of the Chapter Facility

1. All officers/directors who do not reside in the chapter facility are required to hold office hours at the facility for a minimum of 5 hours per week excluding chapter meeting, Officer Board, Executive Council and team meetings.
2. All members and new members living out of the chapter facility shall continue to pay chapter dues and Parlor Fees for all meals taken at the chapter facility.
3. All members and new members living out of the chapter facility shall fulfill all chapter obligations and attend all required Fraternity/chapter events.
4. Failure to comply by a member/new member with the financial and participatory requirements shall result in a Change in Membership Status.

D. Resident Member Agreements

1. All new members that were pledged during fall primary recruitment are required to sign a Member Resident Agreement to live in the chapter house. Once the house is full to capacity the member will be released to the Leadership Learning Community Residence Hall (LLC).
2. Members and new members living in the chapter facility shall sign a Resident Member Agreement prior to moving into the facility and shall fulfill its terms.
3. Resident Member Agreements shall be signed and returned with the housing deposit to the Property Advisor, Finance Advisor or Chapter Advisor no later than the end of winter break.
4. Leaving the university does not release a member from the Resident Member Agreement unless authorized by Executive Council.
5. Leaving the campus location for a course of study mid-year does not release a member from the Resident Member Agreement unless authorized by Executive Council.
6. A Change in Membership Status does not release a member from the Resident Member Agreement unless authorized by Executive Council.

Article XII—Visitation Hours

A. Definitions

1. Visitation is defined as the presence of guests in chapter facilities for any purpose.
2. Public areas of the chapter facility shall be those areas that do not concern the personal living quarters of the members.
3. Non-public areas of the chapter facility are parts that concern the personal living quarters of the members.
4. International Housing Rules state there shall be no 24-hour male or significant other visitation permitted in any Alpha Gamma Delta housing facility, owned or leased.
5. Exceptions to the visitation rule include official Fraternity visitors, advisors, FHC/HA members, employees (while performing their duties), female relatives/guardians, and emergency, service or repair personnel.

B. Public Areas

1. The public areas of the chapter facility are:
 - a. Formal and Informal Living rooms
 - b. Dining room
 - c. Foyer
 - d. Main Floor Kitchen
 - e. Guest Restroom - Main floor interior and exterior
 - f. Basement Kitchen
 - g. Outdoor Patios

2. Guests are allowed in the public areas of the chapter housing with a member/new member escort during the following hours:
 - a. Sunday through Thursday: 10 a.m. to 7 p.m.
 - b. Friday and Saturday: 10 a.m. to 9 p.m.

C. Non-public Areas

1. The non-public areas of the chapter facility are:
 - a. Bedrooms
 - b. Members' bathrooms/showers
2. Male guests and guests who are significant others may be allowed in non-public areas for specific hours during special occasions.
3. The following special occasions are approved. Executive Council must approve the specific hours:
 - a. Move-In Day
 - b. Parents Day/Weekend
 - c. Homecoming
4. Executive Council may approve other special occasions and specific hours **prior** to the visitation day with Chapter Development Manager concurrence

Article XIII—Quorum and Voting

A. Quorum

The quorum for chapter meetings, Executive Council meetings and committee meetings shall be a majority of their members.

B. Absentee Ballot

There shall be no absentee ballots cast.

C. Voting

A vote is carried by the majority of those present and voting, with the following exceptions:

1. Termination of a new member's status—two-thirds vote of those present and voting.
2. Approval of an affiliated member—two-thirds vote of those present and voting.
3. Amendment to the chapter bylaws—two-thirds vote of those present and voting.

Article XIV—Amendments

A. Approval

1. Executive Council shall approve any action to amend or repeal any part of these bylaws prior to the presentation to the Documents Audit Committee Member and the chapter.
2. The Documents Audit Committee Member shall approve any action to amend or repeal any part of these bylaws prior to the presentation to the chapter.

B. Notice

Two weeks' notice shall be given to all members that a motion to amend or repeal all or part of these bylaws is to be presented.

C. Chapter Vote

An affirmative vote of two-thirds of the collegiate members in Good Standing present and voting shall be required.

D. Effective Date

An approved amendment or change shall become effective upon receipt of written approval from the chapter's Documents Audit Committee Member and chapter approval.

Article XV—Consequences [per the Collegiate Leadership Manual]

- A. Failure by individual members/new members to follow the rules or standards listed in a governing document shall be grounds for a Change in Membership Status following the procedure listed in the *Change in Membership Status Manual*.
- B. Failure by the chapter (or offices acting on the chapter's behalf) to follow the rules or standards listed in a governing document shall be grounds for disciplinary action for the chapter.

Document Approval:

Date approved by Executive Council: 1/12/25



Signed:

Vice President-Administration

Date Approved by Documents Audit Committee: February 25, 2025



Signed:

Documents Audit Committee Member

Pamela Macpherson Young

Date ratified by Chapter Vote:

APPROVED: February 25, 2025
Due for Next Review: February 1, 2027
Expires: April 1, 2027
Documents Audit Member/PMY

Signed: _____ Date:
Chapter Advisor

Signed: _____ Date:
Chapter President